Belvedere Academy Referral

Student: __________________________ Referring Teacher: __________________________

Grade: __________ Date: __________ Time: __________ Location: __________

☐ Trustworthiness: Honest in your words and actions.
☐ Respect: Speak and listen courteously to all students, staff and visitors.
☐ Responsibility: Follow directions first time given.
☐ Citizenship: Use appropriate behavior in the classroom, restrooms, halls, cafeteria and playground.

Factual Description of Events Leading to an Office Referral:

Interventions by Teacher (Number amount and Date all that apply)

Today’s Interventions                                    Intervention History

☐ Student Conference
☐ Reteaching expectations
☐ Seating changed
☐ Curriculum adaptation
☐ Time-Out in class
☐ Time-Out in buddy room (total time)
☐ Parent Contact
☐ Reteaching assigned: (date)
☐ Other:

Date of last parent contact:

☐ Parent Conference/Visit to classroom
☐ PAC — Reason:
☐ Citizenship Facilitator
☐ Last SAT Date:
☐ Counselor
☐ Student Contract
☐ Instructional Facilitator

Interventions by Administrator:

☐ Student Conference
☐ Removal from class to
☐ Parent conference requested:
☐ SPA
☐ Suspension

☐ Other:

(name)

Comments:

In referred to __ PAC/ __ Citizenship Facilitator.

Follow-up with __ PAC/ __ Citizenship Facilitator for reteaching of the following:

☐ Trustworthiness       ☐ Respect       ☐ Responsibility       ☐ Fairness       ☐ Caring       ☐ Citizenship

Comments:

Student Signature __________________________ Parent Signature __________________________

CHARACTER COUNTS! and the Six Pillars of Character are service marks of the CHARACTER COUNTS! Coalition, a project of the Josephson Institute of Ethics.

White (Teacher)  Yellow (Administrator)  Pink (Parent)