

Belvedere Academy Referral

Student: _____ Referring Teacher: _____

Grade: _____ Date: _____ Time: _____ Location: _____

- Trustworthiness: Honest in your words and actions.
- Respect: Speak and listen courteously to all students, staff and visitors.
- Responsibility: Follow directions first time given.
- Fairness: Take turns and share. Treat others fairly..
- Caring: Keep hands, feet and objects to yourself.
- Citizenship: Use appropriate behavior in the classroom, restrooms, halls, cafeteria and playground.

Factual Description of Events Leading to an Office Referral:

Interventions by Teacher (Number amount and Date all that apply)

Today's Interventions

- Student Conference
- Reteaching expectations
- Seating changed
- Curriculum adaptation
- Time-Out in class
- Time-Out in buddy room _____ (total time)
- Parent Contact
- Reteaching assigned: _____ (date)
- Other:

Intervention History

- Date of last parent contact: _____
- Parent Conference/Visit to classroom
- PAC - Reason: _____
- Citizenship Facilitator
- Last SAT Date: _____
- Counselor
- Student Contract
- Instructional Facilitator

Interventions by Administrator: _____ (name)

- Student Conference
- Removal from class to _____
- Parent contact: _____
- Parent conference requested: _____
- SPA
- Suspension _____

Referred to PAC/ Citizenship Facilitator.

Follow-up with PAC/ Citizenship Facilitator for reteaching of the following:

- Trustworthiness
- Respect
- Responsibility
- Fairness
- Caring
- Citizenship

Comments:

Student Signature _____

Parent Signature _____

CHARACTER COUNTS! and the Six Pillars of Character are service marks of the CHARACTER COUNTS! Coalition, a project of the Josephson Institute of Ethics.

White (Teacher)

Yellow (Administrator)

Pink (Parent)